

## **RULES GOVERNING FINANCIAL ASSISTANCE: IN EPSU NON STATUTORY MEETINGS**

In order to facilitate participation in the EPSU non statutory meetings, the EPSU budget allocates financial assistance of up to **500 €** towards travel and accommodation of one titular member per country (as listed below) under 100% on the '5 band' index :

Russian and Central Asia:

Russia, Kazakhstan, Kyrgyztan, Tajikistan

Central Europe:

Czech Republic, Slovak Republic, Hungary, Slovenia, Croatia, Macedonia, Serbia, Montenegro, Bosnia-Herzegovina, Kosovo

North Eastern Europe:

Estonia, Latvia, Lithuania, Poland, Armenia, Belarus, Georgia, Ukraine

South Eastern Europe:

Romania, Bulgaria, Turkey, Albania, Azerbaijan, Moldova

The sum of up to 500 € will be remitted in cash at the meeting if all travel details (copy of ticket / travel agency invoice showing the price, as well as name and price per night of the hotel and the number of nights for which the reservation has been made), are communicated to the secretariat ([njanssen@epsu.org](mailto:njanssen@epsu.org)) 1 week before the meeting.

If this is not the case, the sum of up to 500 € will be remitted by bank transfer (with shared costs) after receipt of the original travel vouchers.

For the long distance travels (i.e. from Russia, Kazakhstan, Kyrgyztan, Tajikistan, Armenia, Belarus, Georgia, Ukraine, Azerbaijan, Moldova) the reimbursement of actual costs will be accepted on a case-by-case basis with proper justifications.

*When meetings are combined, the allocated amounts are not cumulative.*

### **IMPORTANT REMINDER**

***Financial assistance is only allocated to representatives of unions having fulfilled their affiliation obligations towards EPSU/PSI as laid out in our respective Constitutions and the Cooperation agreement article 18.6***

*June 2010*