With the support of the European Commission

Appendix to EPSU General Circular N° 6 (2019)

EPSU Project :
Public Service Trade Unions – Effective intervention in the European Semester
Conference on 1 October 2019
Practical details

Participation
The conference is open to all EPSU members but affiliates from Denmark, France, Ireland, Italy and Latvia are particularly encouraged to attend.

Gender balance
We would encourage affiliates to help us improve the gender balance at this event by nominating women delegates.

Interpretation
Interpretation has been requested to and from Danish, English, French, Italian and Latvian. We have also requested that participants may speak but not listen to German and Swedish.

Venue and time
The conference will take place in the Auditorium of the International Trade Union House, 5 Boulevard du Roi Albert II, 1210 Brussels, with registration from 8:30, and the conference starting at 9:00 and ending at 17:00 on Tuesday 1 October. A buffet will be served at lunchtime.

Travel and accommodation
European Commission funding means that we can provide reimbursement to some participants with the priority going to affiliates from Denmark, France, Ireland, Italy and Latvia.

A hotel list offering preferential tariffs to EPSU / ETUC is attached.

The funding enables EPSU to contribute to:
- The travel of participants with a maximum of 350 euros. You are therefore requested to use APEX or cheapest tickets. **In order to be reimbursed, tickets and boarding cards must be kept and sent back to EPSU after the conference with the expense claim (taxis will not be reimbursed).**
- The accommodation of participants up to a maximum of 148 euros per night for a maximum stay of 1 night. A second night may be covered if participants have difficulty in getting a return flight on 1 October.

In countries for which we are able to reimburse more than one person, one of the two delegates should be a woman. This is in line with EPSU equal opportunity policies.